

# DENTAL COMMUNICATION AND FINANCIAL SPECIALIST



We are looking for a dental communication and financial specialist to join our front office team in our private practices! We seek someone who is passionate about patient care and learning. While most businesses require experience, we are open to someone seeking a new career path!

Our team needs someone with the same mindset, goals and who wants to be with us for the long term. We are open to training on our established systems if you are willing to learn. We hope we can build more than a career for our team members. We are building a place they can call their dental home while growing personally and professionally. Our office is fully paperless and digital. Front office team members are responsible for patient communication, scheduling and financial services. Work/life balance is one of our core values so we have schedules set during regular business hours. Weekend hours not required!

Salary of \$64,099.03 plus bonus possible after training and promotion! Our full benefits include medical insurance, dental insurance, a 401K plan with employer contributions, paid vacation and bonus program for the right candidate. To be considered, please provide your resume, cover letter, and answers to the questions below. We look forward to hearing from you!

1. What is your favorite part about our website?
2. What are the three biggest assets you would bring to our Pathway Dental Group team?
3. Please advise if you are seeking part time or full time employment. Full time positions are available for our team members who are able to work in both of our practice locations.